

# BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Special Board of Education  
Meeting – Wednesday, June 22, 2011

Call To Order 12052. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Jim Elliot at the Education Center, 115 West Allen Avenue, San Dimas, California.

Members Present  
Jim Elliot, President  
Glenn Creiman, Vice President  
Chuck Coyne, Member  
Diane Koach, Member  
Patti Latourelle, Member

Staff Members Present  
Gary Rapkin, Superintendent  
Curtis Frick, Assistant Superintendent – HRD  
Lois Klein, Assistant Superintendent – Ed Services  
Ann Sparks, Assistant Superintendent - Business Services

## **REQUESTS TO SPEAK ON CLOSED SESSION AGENDA ITEMS**

No requests.

## **CLOSED SESSION**

The meeting convened in Closed Session at 6:01 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).

## **OPEN SESSION**

12053. The meeting reconvened in Open Session at 7:10 p.m.

## **REPORT OF ACTION TAKEN IN CLOSED SESSION**

12054. No action was taken in Closed Session.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Jim Elliot.

## **APPROVAL OF AGENDA ORDER AND CONTENT**

12055. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, approving agenda order and content.

## **APPROVAL OF MINUTES**

12056. Motion by Mr. Coyne, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, approving the Minutes of the June 1, 2011 Regular Meeting of the Board of Education.

## **REQUESTS TO SPEAK ON OPEN SESSION AGENDA ITEMS**

No requests

**CONSENT AGENDA**

12057. Motion by Mr. Creiman, seconded by Ms. Koach and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda.
- 2011-2012 Consolidated Application, Part 1 12058. Approved 2011-2012 Consolidated Application, Part 1.
- Single School Plans 2011-2012 12059. Approved the Single School Plans for Student Achievement 2011-2012.
- Ekstrand Elementary School Title I School Wide Program 12060. Approved Ekstrand Elementary School as a Title I School Wide Program.
- “A” and “B” Warrants 12061. Approved and/or ratified “A” (payments for school employees) and “B” warrants (payment for equipment, supplies and for the services of non-school employees) as listed.
- Purchase Orders 12062. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.
- Budget Transfers 12063. Approved budget transfers between major object codes, as presented.
- Surplus Property 12064. Declared items as listed as surplus in accordance with Education Code 17545 and authorized disposal.
- Tenth Month Enrollment Report 12065. Approved Tenth Month Enrollment Report as of May 27, 2011.
- Agreement Between BUSD & LACOE for Financial Services 12066. Approved Agreement between Bonita Unified School District and the Los Angeles County Office of Education for financial services for the 2011-2012 school year.
- Renewal Agreement Between BUSD & LACOE for Network Services & Educational Telecommunications 12067. Approved Renewal Agreement between Bonita Unified School District and Los Angeles County Office of Education for network services and support, educational telecommunications and technology.

**CONSENT AGENDA-continued**

Agreement Between BUSD &  
Arcadia USD for Transportation  
Services

12068. Approved Agreement between Bonita Unified School District and Arcadia Unified School District for transportation services from July 1, 2011 through June 30, 2012.

Agreement Between BUSD &  
Charter Oak USD for  
Transportation Services

12069. Approved Agreement between Bonita Unified School District and Charter Oak Unified School District for transportation services from July 1, 2011 through June 30, 2012.

Agreement Between BUSD &  
Charter Oak USD for  
Transportation Services for  
Summer Day Care Program

12070. Approved Agreement between Bonita Unified School District and Charter Oak Unified School District for transportation services for their Summer Extended Day Care Enrichment Program.

Amended Agreement Between  
BUSD & Adolph Ziemba AIA &  
Assoc – SDHS Stadium Project

12071. Approved Amended Agreement between Bonita Unified School District and Adolph Ziemba AIA & Associates, Inc. to provide architectural and engineering services related to the San Dimas High School Stadium reconfiguration project.

Agreement Between BUSD &  
Bernards for Construction  
Management Services – SDHS  
Science Building-Measure C

12072. Approved Agreement between Bonita Unified School District and Bernards for construction management services related to the San Dimas High School science building fire sprinkler/acoustical ceiling project – Measure C.

Use of Facility Agreement –  
Life Pacific College

12073. Approved Use of Facility Agreement between Bonita Unified School District and Life Pacific College.

**CONSENT AGENDA**

Notice of Completion – Gladstone-  
National Carport Industries

12074. Approved Notice of Completion for purchase and installation of a shade structure at Gladstone Elementary School – National Carport Industries.

Report on Cost of Unfunded  
Workers' Compensation Claims

12075. Accepted report on the cost of unfunded workers' compensation claims for the Valley Insurance Program and District reserve requirements.

Second Reading and Adoption –  
Board Policy 3461 – Fund Balance  
Policy

12076. Approved second reading and adoption of Board Policy 3461 – Fund Balance Policy.

Certificated Personnel Report

12077. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

Classified Personnel Report

12078. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

Professional Growth Incentive

12079. Approved Professional Growth Incentive for classified employees.

Attendance of District Employees  
At Conferences & Training  
Sessions Sponsored by  
LACOE

12080. Approved attendance of District employees at conferences and training sessions sponsored by the Los Angeles County Office of Education for the period of July 1, 2011 through June 30, 2012.

**DISCUSSION/ACTION AGENDA**  
**BUSINESS SERVICES**

Conduct Public Hearing –  
Requirements for 2011-2012 Flexibility  
Transfers as Specified in  
Senate Bill SBX3 4  
(Chapter 12/2009)

12081. Motion by Mr. Coyne, seconded by Ms. Latourelle  
Opened Public Hearing on requirements for 2011-  
2012 Flexibility Transfers as specified in Senate Bill  
SBX3 4 (Chapter 12/2009).

Hearing Opened: 7:12 p.m.

Ann Sparks reported Senate Bill SBX3 4 gives  
districts the authority to transfer Categorical Funds  
from Tier III programs to support other unrestricted  
programs and services that are impacted by the  
State funding reductions to the revenue limit. Any  
district wanting to exercise this transfer authority is  
required to hold a public hearing on the matter.

Motion by Ms. Latourelle, seconded by Mr. Coyne  
and carried by 5 Ayes, 0 Noes, Closed Public  
Hearing.

Hearing Closed: 7:17 p.m.

No Public comment.

Conduct Public Hearing – BUSD  
Recreation Improvement &  
Maintenance District for  
(RIM/RAD) 2011-2012

12082. Motion by Ms. Koach, seconded by Ms. Latourelle  
Opened Public Hearing regarding the District's  
confirming a diagram and assessments for the  
Bonita Unified School District Recreation  
Improvement and Maintenance District  
(RIMD/RAD) for fiscal year 2011-2012

Hearing Opened: 7:18 p.m.

Ms. Sparks gave a brief background on the  
purpose of RAD and the annual process involved in  
RAD.

Motion by Ms. Latourelle, seconded by Mr. Coyne  
and carried by 5 Ayes, 0 Noes, Closed Public  
Hearing.

Hearing Closed: 7:20 p.m.

No Public comment.

**DISCUSSION/ACTION AGENDA**  
**BUSINESS SERVICES – Continued**

Adopt Resolution 2011-35 Confirming  
A Diagram and Assessment for  
Recreational Improvement and  
Maintenance District (RIMD/RAD)  
For 2011-2012

12083. Motion by Mr. Coyne, seconded by Ms. Koach and carried by 5 Ayes, 0 Noes, adopted Resolution 2011-35 confirming a diagram and assessment for the Bonita Unified School District Recreation Improvement and Maintenance District for fiscal year 2011-2012 pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code and Article XIIID of the California Constitution.

Ann Sparks indicated this is the final step for implementing the RAD for the 2011-2012 fiscal year.

Conduct Public Hearing – BUSD  
2011-2012 Proposed Budget

12084. Motion by Ms. Latourelle, seconded by Mr. Coyne Opened Public Hearing regarding the District's 2011-2012 Proposed Budget.

Hearing Opened: 7:21 p.m.

Ann Sparks summarized the process used in developing the District Budget.

Motion by Ms. Latourelle, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes, Closed Public Hearing.

Hearing Closed: 7:22 p.m.

No Public comment.

**DISCUSSION/ACTION AGENDA**  
**BUSINESS SERVICES – Continued**

2011-2012 District Budget 12085. Motion by Mr. Creiman, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes adopted 2010-2011 Budgets for: Fund 01 – General Fund Unrestricted and Restricted; Fund 11 – Adult Education Fund; Fund 12 – Child Development Fund; Fund 13 – Cafeteria Fund; Fund 14 – Deferred Maintenance Fund; Fund 21 – Building Fund; Fund 25 – Capital Facilities Fund; Fund 40 – Special Reserve Fund; and Fund 49 – Recreational Assessment Fund.

Ann Sparks reported that the budget as proposed is balanced and is based upon the latest information available. The District budget will be revised as necessary. Ms. Sparks reviewed the components of the 2011-2012 District budget and reviewed the revenues and expenditures in the Restricted and Unrestricted General Fund, comparing the 2010-2011 Projected Actuals with the 2011-2012 Budget and Estimates for the 2012-2013 and 2013-2014 fiscal years.

Ms. Sparks noted this is the final step in the process for the District to adopt the 2011-2012 District Budget, which will be adjusted after the State Budget adoption.

**REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC**

Community	No comments
PTA	No comments
BUTA	No comments
CSEA	No comments
BUMT	No comments

**COMMUNICATIONS-BOARD/SUPERINTENDENT**

Ms. Koach thanked the principals for an outstanding meeting on Monday, June 20<sup>th</sup> when they presented their outstanding school programs that are planned for next school year. She commented on the quality of the programs, despite the economic challenges.

Ms. Latourelle congratulated all of the Bonita Unified School District graduates as they move on to future things. She thanked the staff for a job well-done resulting in an outstanding school year. She commented that she is very proud of the District; as tough as things are economically, the District is strong in program and staff.

**COMMUNICATIONS-BOARD/SUPERINTENDENT-continued**

Mr. Coyne thanked Citrus College for hosting the San Dimas High School graduation ceremony. He noted appreciation that because the facility was so large, it allowed more people to attend. He commented that it is very special and rewarding to drive by and see the new construction at Bonita and San Dimas High Schools.

Mr. Creiman thanked everyone for a great graduation season. He thanked Glendora High School for their partnership with the District in sharing the Citrus College Stadium for the San Dimas High School graduation ceremony. He congratulated Diane Koach for having the opportunity to give her daughter her diploma at the San Dimas High School graduation. It is a very special honor to be able to do this.

Mr. Elliot reported on Monday, June 20, the principals presented their school site plans and noted that the “bar” continues to be raised. He commented that many surrounding districts are looking backwards in a crisis mode but Bonita Unified School District chooses to drive forward and continue to increase the quality of the District, while reducing the budget. He very much appreciates this. He commented that he appreciated the opportunity to give his daughter her diploma at Bonita High School’s graduation ceremony, stating it is one of the best parts of being a School Board member. He wished everyone a great summer.

Dr. Rapkin reported that one of the nice things about completing a strong school year is to reflect and analyze with enthusiasm on all of our successes. In reflecting on the past, we will move forward and continue to improve. He noted appreciation for a tremendous staff that moves forward, in spite of the budget challenges as the District continues to thrive. The continuation of moving forward is our work for this summer.



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**MEETING DATES**

The next Regular Meeting of the Board of Education will be held on Wednesday, July 6, 2011, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

**ITEMS FOR FUTURE AGENDAS**

Investigation into the feasible use of Kindles for students in lieu of textbook adoptions

**ADJOURNMENT**

The meeting adjourned 7:50 p.m.

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Gary Rapkin, PhD, Superintendent  
Secretary to the Board of Education